Client:

Staff:

Date:

# BATHROOMS

Shower tiles & grout cleaned

Shower head, exterior drain & faucet cleaned

Bathtub cleaned

Light fixtures dusted, cleaned inside & out (if removed by client)

Cabinet & drawers cleaned inside & out

Cabinet & drawer hardware cleaned

Vents & exhaust fans cleaned

Medicine cabinet cleaned inside & out

Mirror cleaned and polished (no streaks)

Faucet cleaned (top, under handle, sides, around caulk)

Sink (including pop up drain) cleaned & polished

Countertops cleaned & debris free

Inside toilet cleaned (bowl, under rim, down drain)

Outside toilet cleaned (base, tank, handle, hinges & behind)

Toilet paper holder cleaned

Towel bar cleaned

Blinds dusted and window sills wiped

Doors & casing cleaned

Molding & corners dusted

Baseboards dusted & wiped clean

Garbage emptied & garbage bag replaced

Floors cleaned & mopped

# LAUNDRY ROOM

Light fixtures dusted, cleaned inside & out (if removed by client)

Ceiling vents vacuumed

Outside washing machine & dryer cleaned

Remove lint from dryer lint trap

Doors & casing cleaned

Switch plates & outlet covers wiped

Blinds dusted and window sills wiped

Floors cleaned & mopped

# Kitchen

Faucet and sink cleaned, sanitized & polished

Exterior drain & drain stopper cleaned

Counters wiped & all items removed

Inside fridge & freezer cleaned (shelves & drawers)

Outside fridge cleaned (top, behind, sides, gasket & hinges)

Fridge coils & vents behind fridge vacuumed

Nook where fridge sits cleaned (walls, sides & floors)

Inside stove cleaned (door, interior racks & drawer

Outside stove cleaned(drip pans, coils, top, door & elec panel)

Exhaust vent cleaned (side cabinet area & filter cleaned)

Nook where stove sits cleaned (walls, sides & floors)

Inside dishwasher cleaned (interior walls & wire baskets)

Outside dishwasher cleaned(front, top, sides, gasket & hinges

Dishwasher control panel wiped, buttons & knobs cleaned

Every cabinet cleaned inside and out including drawers

Cabinet handles & door hinges cleaned

Clean kick plates under cabinets

Microwave cleaned inside & out, area underneath cleaned

Backsplash cleaned & splatter free

Light fixtures dusted, cleaned inside & out (if removed by client)

Switch plate & outlet covers wiped

Blinds dusted and window sills wiped

Doors & casing cleaned

Molding & corners dusted

Baseboards dusted & wiped clean

Garbage emptied & garbage bag replaced

Floors cleaned & mopped

# LIVING ROOM and DINING ROOM

Ceiling vents & air return grill vacuumed

Light fixtures dusted, cleaned inside & out (if removed by client)

Ceiling fans dusted

Thermostat control wiped

Switch plates & outlet covers wiped

Blinds dusted and window sills wiped

Doors & casing cleaned

Molding & corners dusted

Baseboards dusted & wiped clean

Floors vacuumed and/or mopped

# BEDROOMS, closets & hallways

Ceiling vents vacuumed

Ceiling fans & light fixtures dusted

Closet doors & tracks cleaned

Closet shelving cleaned

Closet floors vacuumed (including baseboards & corners)

Switch plates & outlet covers wiped

Blinds dusted and window sills wiped

Doors & casing cleaned

Molding & corners wiped clean

Baseboards dusted & wiped clean

Check for and remove cobwebs

Floors vacuumed and/or mopped

# office and bonus room

Ceiling vents & air return grill vacuumed

Ceiling fans & light fixtures dusted

Switch plates & outlet covers wiped

Blinds dusted and window sills wiped

Doors & casing cleaned

Molding & corners dusted

Baseboards dusted & wiped clean

Floors vacuumed and/or mopped

# general spaces

Ceiling vents & air return grill vacuumed

Light fixtures dusted, cleaned inside & out (if removed by client)

Switch plates & outlet covers wiped

Blinds dusted and window sills wiped

Doors & casing cleaned

Floors vacuumed and/or mopped

# GENERAL CLEANING

Sliding glass doors and/or French doors cleaned inside

Cobwebs removed from all corners

Lanai fans/lights cleaned (if removed by client)

Remove cob webs from lanai and garage

Sweep out lanai & garage

Overall cleaning checked with “eye level test”